

Erasmus+ KA121-VET Loppuraportointi

Ammatillisen koulutuksen kansainvälistymispalvelut
19.3.2026



Erasmus+

Muuttaa elämäsi – avartaa maailmaasi.

Final report

**KA121-VET Accredited projects for mobility of learners
and staff in vocational education and training**



Deadlines

KA121-VET Projects			
Start date	End date	Duration (months)	Final report deadline
1.6.2024	31.5.2026	24	30.7.2026
1.6.2025	31.8.2026	15	30.10.2026



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Video & guide

- [eLearning videos for the Beneficiary module: How to submit the beneficiary report in Beneficiary module](#)
- [Manage the final beneficiary report: How to complete and submit the final beneficiary report](#)
- [Akkreditoitujen liikkuvuushankkeen raportointi \(KA121-VET\)](#)

Evaluation



Evaluation criteria

- The following evaluation criteria will be used to assess your final report on a scale of 100 points
- The evaluation result will be used as part of the scoring for your future grant applications with your accreditation
- A large part of the assessment is based on the Erasmus quality standards, which you have committed to as part of your accreditation process
- Erasmus Quality Standards - mobility projects:
<https://erasmus-plus.ec.europa.eu/document/erasmus-quality-standards-mobility-projects-vet-adults-schools>

Delivering targets and coherence with Erasmus Plan (50 points)

The extent to which:

- the awarded funding has been absorbed by the beneficiary organisation, or the beneficiary has provided sufficient justification for partial absorption
- the beneficiary has managed their grant effectively and efficiently, by taking into account the indicative targets defined in the grant agreement and adapting them to maximise the impact of implemented activities and budget absorption
- the beneficiary has given appropriate priority to activities and categories of participants that have been marked as a priority at application stage

Compliance with Erasmus quality standards (50 points)

The extent to which:

- the beneficiary has ensured that the participants submit their participation reports, or has provided sufficient justification for a low submission rate
- the participants' feedback shows that:
- the participants were satisfied with their mobility activities
- the activities have been beneficial for the participants
- the beneficiary has integrated basic principles of inclusion and diversity, digital education, and environmental sustainability and responsibility in the implementation of their activities
- the quality of the implemented activities has been in line with the quality standards

Final report table of contents

- Evaluation criteria
- Project details
- Budget
- Activities
- Participants' feedback
- Hosting organisations
- Feedback
- Supporting organisations
- Annexes
- Checklist

KA121-VET Final reports

- A lot of information will be transferred automatically
 - ✓ Activities and participants' reports
 - ✓ Make sure you have checked mobilities before sending final report
 - ✓ Make sure you have received participants' reports
- You can answer to the questions in Finnish or Swedish

Activities

- Use questions in this section to show to the evaluators that you have been carefully managing your grant. In your replies, you should focus on providing a context for these figures
- Goal should be to show that implementation decisions were made in the best interest of your organisation and the participants
 - ✓ Erasmus Plan objectives have been kept in mind
 - ✓ You have done your best to use the available budget to the maximum
- Particular attention to explanations linked to priority activities

Indicative targets and the implemented activities 1

- With the reference to the tables above which targets did you need to adjust during the implementation, and why?
- How were your decisions during implementation guided by your Erasmus Plan

Draft report saved (73%)

Back to reports

Based on the information in the tables above, please compare your indicative targets and the implemented activities.

Focus your replies on the most significant changes that took place, in particular:

- changes in priority activities;
- activities where the number of participants or the total duration is outside of the indicative target range.

If you have implemented your activities almost exactly as planned, it is sufficient to state so in a short reply.

With reference to the tables above, which targets did you need to adjust during implementation, and why? *

4000

Value missing

How were your decisions during implementation guided by your Erasmus Plan? *

3000

Value missing

Feedback and submission rate



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Participants feedback

- Before submitting final report, please make sure that sufficient participant reports have been submitted
- Ensuring that participant reports are completed is part of your duties defined in the grant agreement and the Erasmus quality standards.
- To improve the submission rate, we advise that you send reminders to participants who have not yet submitted their report

Submission rate per activity type

- For individual staff and learner activities, at least 90% submission rate is expected, while the submission rate for group participation reports should be 100%.
- Please explain why some participants in individual staff and learner activities did not submit their participant reports.
- Please provide a justification for lack of participation reports for some of the implemented group activities.

Participants' feedback – individual activities

1. General satisfaction
2. Preparation and hosting arrangements
3. Results
4. Language learning
5. Comments

Indicative targets and implemented activities 2

- You should focus your replies on the most significant changes (identify strong and weak points) that took place:
 - changes in priority activities
 - figures indicating less than 80% of positive feedback
- If you have implemented your activities almost exactly as planned, it is sufficient to state so in short reply

How to fill in and send the final report



Check that the project is up to date

- **Project details:** Section is read-only, and the information cannot be updated
- **Organisations and Contacts:** Check the organisation details and associated contact persons
- **Check all other sections for accuracy and completeness.** Pay particular attention to the project data that affects the budget.
 - Any changes made to the mobility activity details will automatically update the budget summary. In addition, all mobility activities must have the status Complete, otherwise they are not reflected in the budget
- **Budget:** check the budget summary of the project. If certain information is not reflected in the summary, update the relevant project section.

Revalidation



Mobility Activities - Revalidation

- Click on the "Revalidation" button to open the "Mobility Revalidation" screen
- Click on the Revalidation button, displayed on top of the list, to access the Mobility Revalidation screen.
- "Mobility Revalidation" screen opens

Mobility activities

Individual mobility activities

Targets

Participant reports

By using Revalidate button all rules on the project will be recalculated. ?

List of mobility activities (7)

Participant reports submission rate : 0 %

⚙️ Request new revalidation

+ Create

🔍 Search

Bulk Actions

🔼 More Filters

Mobility activity ID ↓↑	Mobility activity status ↓↑	Activity type ↓↑	Entry type ↓↑	First name ↓↑	Last name ↓↑	Participant's email ↓↑	Sending country ↓↑	Receiving country ↓↑	Start date ↓↑	End date ↓↑	[reload] ↓↑
17986-MOB-0005	DRAFT	Hosting teachers and educators in training	Participant	Weston	Heidenreich	freeda.howell@gmail.com	Luxembourg	French Polynesia	01-06-2023	21-06-2023	   
17986-MOB-0002	COMPLETE	Short-term learning mobility of VET learners	Participant	Stefan	Name	contact61@contact.org	Lithuania	Canada	02-10-2023	30-11-2023	   
17986-MOB-0003	COMPLETE	Participation in VET skills competitions	Participant	first name	name	email@e.com	Lithuania	Canada	28-05-2024	30-05-2024	   

Revalidation of mobility activities "pending"

- If there are ten or less mobility activities in your project, the revalidation of mobilities is done immediately. For more than ten mobility activities, the process will take longer, depending on the amount of mobility activities in your project.
- To refresh the List of revalidations, click on **reload**, available in the header row of the list.

Mobility activities

Individual mobility activities | Targets | Participant reports

Mobility revalidation

[↻ Revalidate](#)

List of revalidations

Status	For version	Requested on	Requested by	Finished on	Nr records	Nr budget changes	Nr status changes	[Reload]
DONE	Reported	11-07-2025 13:16:36		11-07-2025 11:19:02	2	0	0	View more
DONE	Reported	24-03-2025 09:49:37		24-03-2025 08:54:22	4	0	0	View more
DONE	Reported	25-03-2025 08:54:14		25-03-2025 07:58:16	4	0	0	View more
DONE	Reported	20-05-2025 07:50:01		20-05-2025 07:50:11	4	0	0	View more
DONE	Reported	10-07-2025 09:21:44		10-07-2025 07:55:29	2	0	0	View more
PENDING	Reported	20-10-2025 15:22:27			0	0	0	View more

List of revalidations 'done'

- When the revalidation is complete, the Status of the revalidation displayed in the List of revalidations changes to Done.
- If the status of a revalidation displayed is Failed, an error occurred during the revalidation. Please start another revalidation.

Mobility Revalidation

 Request new revalidation

List of Revalidations

Status	requested on	finished on	nr Records	nr Budget changes	nr Status changes	[reload]
DONE	16-05-2023 09:58:33	16-05-2023 11:20:03	86	4	2	view more

Revalidation details screen

1. **Summary for revalidation** - displaying an overview of the revalidation action and outcome(s), with information such as the number of records processed or the number of status and budget changes
2. **List of impacted mobilities** - displaying the list of revalidated mobility activities including any status and budget changes
3. **Back to revalidation list option** - will return you to the previous screen

Revalidation details

3

[back to revalidation list](#)

Summary for revalidation nr 202

1

Status **DONE**

Nr Status changes: **2**

Created on: 16-05-2023 09:58:33

Nr Budget changes: **4**

Finished on: 16-05-2023 11:20:03

Nr Drafts (before/after): 0 / 2

Records found / processed: **86 / 86**

Nr Completes (before / after): 86 / 84

List of impacted mobilities

2

Mobility activity ID	Success	Processed on	Status change	Total Budget change	[reload]
16887-MOB-0018	true	16-05-2023 11:19:01	COMPLETE → COMPLETE	3100 → 3100	view update
16887-MOB-0014	true	16-05-2023 11:19:03	COMPLETE → COMPLETE	2155 → 2155	view update
16887-MOB-0009	true	16-05-2023 11:19:03	COMPLETE → COMPLETE	2300 → 2300	view update

Revalidation details

In this example, we filter the List of impacted mobilities to display the ones where the status was changed as a result of the revalidation.

Two mobility activities are displayed in the list and for each, you have the hyperlinked number of invalid fields after revalidation displayed.

Revalidation details

[back to revalidation list](#)

Summary for revalidation nr 202

Status **DONE**

Created on: 16-05-2023 09:58:33

Finished on: 16-05-2023 11:20:03

Records found / processed: **86 / 86**

Nr Status changes: **2**

Nr Budget changes: **4**

Nr Drafts (before/after): 0 / 2

Nr Completes (before / after): 86 / 84

List of impacted mobilities (with Status changes) [\[show all\]](#)

Mobility activity ID	Success	Processed on	Status change	Total Budget change	[reload]
16709-MOB-98761	true	16-05-2023 11:35:02	COMPLETE → DRAFT (11 invalid fields)	1880 → 1880	view update
16709-MOB-98764	true	16-05-2023 11:35:03	COMPLETE → DRAFT (1 invalid fields)	1880 → 1880	view update

Check draft mobilities

- The mobility activities in status Draft must be checked and updated.
- You can click on the update option of the mobility activity to open its details in edit mode.
- Note: Only mobility activities in status Complete are taken into account for the calculated Reported Budget in a project.
- You will not be able to submit the Final Beneficiary report for a project if any draft mobility activities are available in your project.
- Draft mobility activities must either be completed or deleted from the project.

Revalidation details

Summary for revalidation nr 202

Status **DONE** Nr Status changes: **2**

Created on: 16-05-2023 09:58:33 Nr Budget changes: **4**

Finished on: 16-05-2023 11:20:03 Nr Drafts (before/after): 0 / 2

Records found / processed: **86 / 86** Nr Completes (before / after):

List of impacted mobilities (with Status changes) [\[show all\]](#)

Mobility activity ID	Success	Processed on	Status change
16709-MOB-98761	true	16-05-2023 11:35:02	COMPLETE → DRAFT (11 invalid fields)
16709-MOB-98764	true	16-05-2023 11:35:03	COMPLETE → DRAFT (1 invalid fields)

MOBILITY DRAFT STATUS BECAUSE

- digitalSkillId
Value missing
- mobilityParticipant
Has invalid fields
- sendingCountryId
Value missing
- sendingOrganisation
Value missing
- educationFieldId
Value missing
- nationalityId
Value missing
- sendingCity
Value missing
- receivingOrganisation
Value missing
- dateOfBirth
Value missing
- educationLevelId
Value missing
- receivingCity
Value missing

budget change [\[reload\]](#)

[view](#) | [update](#)

[view](#) | [update](#)

[back to revalidation list](#)

How to Generate Beneficiary Report

- When all the project data is up to date, click the Reports tab and create the draft beneficiary report by clicking the Generate Beneficiary Report button.
- Click on "Reports" and "Generate the Beneficiary Report"

The screenshot displays a web interface for generating beneficiary reports. On the left, a 'Content menu' sidebar lists various options: Details, Organisations, Contacts, Preparatory visits, Mobility activities, Fewer opportunities, **Reports** (highlighted with an orange box), and Budget. The main area is titled 'Beneficiary Reports' and contains a section for the 'Final Beneficiary Report'. This section includes the instruction 'Please click on this button to generate a new Beneficiary Report' and a green button labeled 'Generate Beneficiary Report' (also highlighted with an orange box). A hand cursor icon is positioned over the button. A large orange curved arrow points from the button to a green success message box in the bottom right corner. The success message box contains a checkmark icon, the word 'SUCCESS', and the text 'Beneficiary Report generated'.

Content menu <

- Details
- Organisations
- Contacts
- Preparatory visits
- Mobility activities
- Fewer opportunities
- Reports**
- Budget

Beneficiary Reports

Final Beneficiary Report

Please click on this button to generate a new Beneficiary Report

Generate Beneficiary Report

SUCCESS Beneficiary Report generated

Timeline and history of the report

- A **timeline graphic** becomes available, showing your progress with the report and the report statuses.
- In addition, you can view the **History** of the report - use the dedicated arrow to open the section for more details or collapse it.
- Once you have generated the report, click on **Edit Draft** to open it.

Beneficiary Reports

Access to Erasmus+ Project Results platform

Final Beneficiary Report

Please click on this button to generate a new Beneficiary Report

Termination with no grant

Final Draft

Draft % completed
25-03-2025 07:58:31

2

Submission in progress

3

Submitted

Edit Draft

History

Final created : 25-03-2025 07:58:31 Request ID : 9002 - 49bf898b-3722-4014-8cd3-e7c5a47a73cf

25-03-2025 07:58:31 : Draft created by n00013bp

General functionality - Report structure and navigation

- If you leave the report screen, you can return to it at any time by clicking on the **Reports tab**, then clicking on **Edit Draft**.
- The report consists of several sections.
- Navigate through the sections either by **scrolling up/down** in the content area, or by **clicking on section titles** in the Navigation panel.

Project Activities and Budget Details

Grant Agreement No. :

Content menu <

- Details
- Participating organisations
- Associated persons
- Preparatory visits
- Mobility Activities
- Fewer Opportunities
- Budget
- Amendments
- Reports**
- Import-export

Reports

 PDF

All Red Marks

-  Evaluation criteria
-  **Project details**
-  Budget
-  Activities
-  Participants' feedback
-  Hosting organisations
-  Feedback
-  Annexes
-  Checklist

Buttons and icons

- **Icons** - Each section of the report is preceded by an icon: a **red X** for incomplete sections, and green check mark for complete sections.
As you fill in each section, it will be marked with the **green check**.
- Certain sections are already marked as complete, as they do not contain any fields to fill in (e.g. Context, Budget etc.).
- **PDF** - Click this button and follow the online instructions to save a PDF version of the report, which includes the details you have filled into date.
- **Start submission process** - button will become available when the conditions to submit the final report have been fulfilled and the report is ready to be submitted.

Navigation

Start Submission process

PDF

✓

Context

✗

Project Summary

✗

Activities

✗

Practical arrangements

✓

Quality standards I: Basic principles

Fill in or check all other project specific sections

- Read the onscreen information carefully to fill in the required information.
- Certain sections also include read-only information and summaries based on details provided in other sections of the project or in participant reports (where applicable).

Budget – Grant reported

- The Budget section provides an overview of the **Total awarded budget** and the **Total reported budget**, as well as various project costs. All information is **read-only**. If changes are required, you must make them in the other sections of the project affecting the budget.
- Please explain why you were not able to use the entire awarded grant?

Budget		
Budget category	Grant reported	Grant awarded
Organisational support	1 450,00 €	-
Travel	3 839,00 €	-
Individual support	11 684,00 €	-
Linguistic support	0,00 €	-
Course fees	0,00 €	-
Inclusion support for organisations	0,00 €	-
Preparatory visits	0,00 €	-
Total for budget categories applying unit contributions	16 973,00 €	0,00 €

	Grant reported	Grant awarded
Total for all budget categories	16 973,00 €	0,00 €
Absorption rate	0,00 %	N/A

Please explain why you were not able to use the entire awarded grant. *

x

2999

Feedback

- The following question represents your feedback to the European Commission about application, implementation and reporting procedures for your Erasmus+ project. When answering this question, please take into account the opinion of organisations involved in your project.
- Do you consider that the procedures applicable to your project were proportionate and simple?* Yes/ No

Feedback

The following question represents your feedback to the European Commission about application, implementation and reporting procedures for your Erasmus+ project. When answering this question, please take into account the opinion of organisations involved in your project. Do you consider that the procedures applicable to your project were proportionate and simple? *

Yes

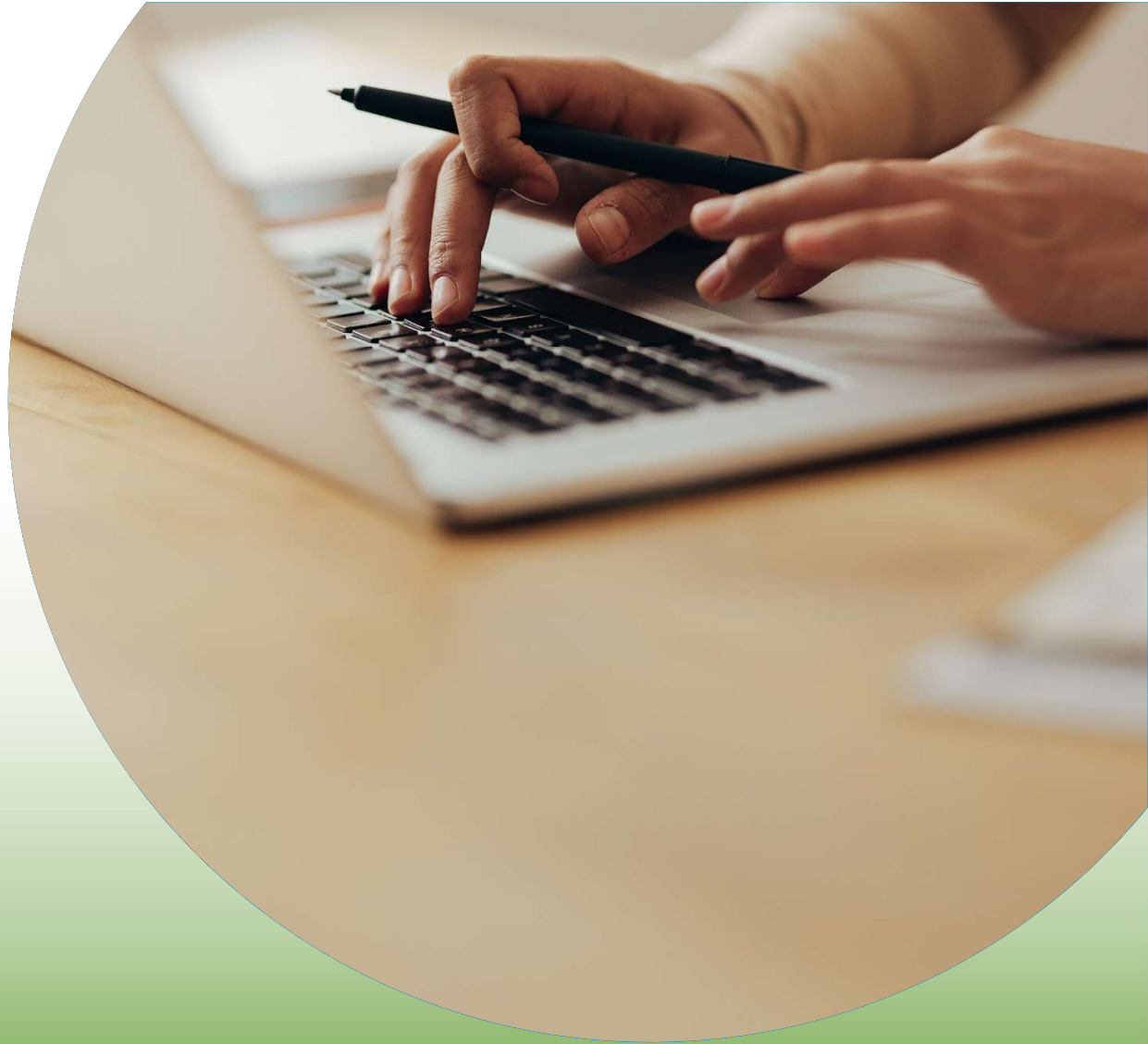


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Add the Declaration on Honour



Declaration on Honour and Signature

- The Declaration on Honour is **mandatory** for all projects, and you must use the template provided with the report for each project
- Must be signed by the **legal representative** of the institution
- National ID number or stamp are **not required**

Beneficiary Declaration on Honour and Signature

I, the undersigned, certify that the information contained in this report form and its annexes is accurate and in accordance with the facts. In particular the financial data provided corresponds with the activities actually realised and to the funds actually paid.

Place:

Date (dd-mm-yyyy):

Name of the beneficiary organisation:

Name of legal representative:

Signature:

National ID number of the signing person (if requested by the National Agency):

Stamp of the beneficiary organisation (if applicable):

Declaration on Honour

- Click the **Download the Declaration on Honour** button and follow the onscreen instructions to save the template locally.
- Click on the **Add the Declaration on Honour** button and follow the onscreen instructions to locate and upload the declaration file.
- The file will be available in the **List of documents**.

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 100.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

Download the Declaration on Honour Add the Declaration on Honour

Annexes

The maximum size of a file is 15 MB and the maximum total size is 100 MB.

The maximum number of all attachments is 100.

Declaration on Honour

Please download the Declaration on Honour, print it, have it signed by the legal representative and attach.

Download the Declaration on Honour Add the Declaration on Honour

Other Documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#)

Add documents

List of documents

No	File Name	File Size (kB)	Type	
0	DeclarationOfHonour 2021-2-PL01-KA122-SCH-000009355 EN 2022-05-10T10_46_55.pdf	5	Declaration on Honour	
Total size (kB)		5		

Remove document

- If you want to delete a file from the list, click on the Remove button next to the desired file, then click on YES in the confirmation pop-up window to confirm the deletion.

List of documents

No	File Name	File Size (kB)	Type
0	Annex 1_2021-2-PL01-KA122-SCH-000009355.pdf	5	Other Document

Remove

Delete document

Are you sure you want to delete/cancel the document ?

Please note that all information you have entered for this document will be permanently removed.

NO YES

Other documents

- Click on **Add documents**.
- Follow the onscreen instructions to locate and upload the desired documents.
- The files will be available in the List of documents.

Other Documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#)

+ Add documents

List of documents

Other Documents

Please attach any other relevant documents.

If you have any additional questions, please contact your National Agency. You can find their contact details here: [List of National Agencies](#)

+ Add documents

List of documents

No	File Name	File Size (kB)	Type	
0	DeclarationOfHonour 2021-2-PL01-KA122-SCH-0000093355 EN 2022-05-10T10_46_55.pdf	5	Declaration on Honour	Remove
1	Annex 1_2021-2-PL01-KA122-SCH-0000093355.pdf	5	Other Document	Remove
2	Annex 2_2021-2-PL01-KA122-SCH-0000093355.pdf	5	Other Document	Remove
Total size (kB)		16		

List of documents

- In the List of documents, you will view all the files you have attached. The Declaration on Honour is marked, so you can identify it easily.
- The files are numbered and listed in the order in which you have attached them. You can view the size of each file, as well as the total as the total size of all annexes.
- Make sure you observe the rules regarding the allowed file types, the maximum allowed file sizes and the maximum allowed number of documents attached.

List of documents

No	File Name	File Size (kB)	Type	
1	Annex 1_2021-2-PL01-KA122-SCH-000009355.pdf	12	Other Document	Remove
2	Annex 2_2021-2-PL01-KA122-SCH-000009355.pdf	30	Other Document	Remove
3	DeclarationOfHonour 2021-2-PL01-KA122-SCH-000009355 EN 2022-05-10T10_46_55.pdf	5	Declaration on Honour	Remove
Total size (kB)		47		

Check and Submit



Check the Conditions for Final report submission

Draft report saved (100%)

[Back to reports](#)

Checklist

Before submitting your report form to the National Agency, please make sure that:

- ☒ All necessary information on your project has been encoded in Beneficiary Module;
- ☒ The report form has been completed using one of the mandatory languages specified in the Grant Agreement;
- ☒ All the relevant documents are annexed:
 - ☒ Declaration on Honour, signed by the legal representative of the beneficiary organisation;
 - ☒ Timetable of each of the activities implemented;
 - ☒ The necessary supporting documents as requested in the grant agreement;
- ☒ You have saved or printed the copy of the completed form for your records.

Conditions for the Final report submission

Final report can only be submitted if:

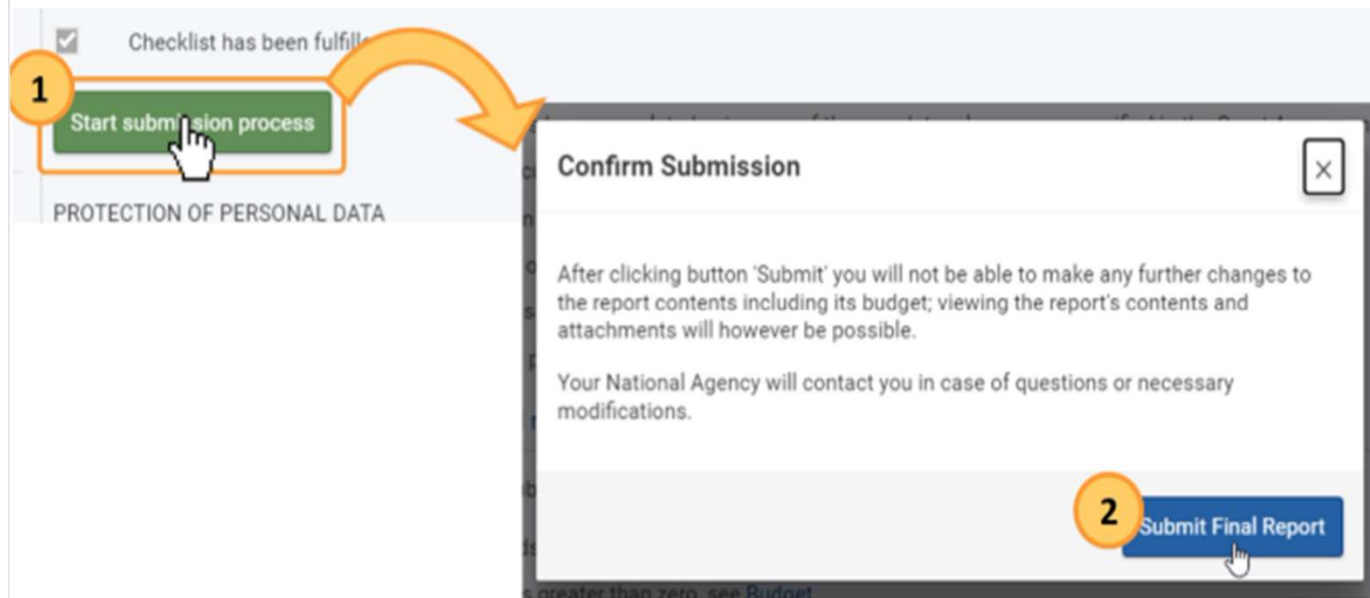
- ☒ All mandatory fields in the report have been filled in
- ☒ Reported Budget is greater than zero, see [Budget](#)
- ☒ All fewer opportunities participants in the project have a reason declared in the [Fewer opportunities](#) section
- ☒ All mobility activities in the project are in status Complete, see [List of mobility activities](#)
- ☒ Declaration on Honour has been uploaded
- ☒ Checklist has been fulfilled

[Start submission process](#)

PROTECTION OF PERSONAL DATA

Start submission process

- The Start submission process button is available at the bottom of the screen, under the Conditions for Final report submission.
- It is only active if all conditions for the report submission are fulfilled, as explained above.
- Click on the Start submission process button, read the information in the pop-up window, then click on Submit Beneficiary Report to confirm the submission.



Report is "Submitted"

Once the report is submitted:

- a success message is displayed, indicating the submission has started
- the report status changes from Draft to **Submission in progress**, then to **Submitted**. You may need to refresh the page to view the latest status
- the project status changes from Project ongoing to **Submitted** once the report is successfully submitted to the National Agency
- the project is locked and no further changes are allowed

Grant Agreement No. : 2021-2-PL01-KA122-SCH-000009355

Awarded/Declared Budget : 81 133 € / 121 542 € [Refresh](#)

NA : PL01 - Foundation for the Development of the Education System - Organisation OID : E10026058 - Legal Name : Karpacka Państwowa Uczelnia w Krośnie

387 days left ! **Submitted** Deadline: 24 mai 2023

Content menu

- Details
- Organisations
- Contacts
- Preparatory visits
- Mobility activities
- Group activities
- Fewer opportunities
- Reports**
- Budget

Beneficiary Reports

Final Beneficiary Report

 Final Draft report available

 1

2

3

Submitted

4

5

Draft

Ready to submit

Submitted

NA Validated with eligible cost

Terminated with eligible cost

05-04-2022 23:07:11

Edit Draft

History

Beneficiary Report created : 05-04-2022 23:07:11

Request ID : 3142

 **SUCCESS**

Submission process started

Here is an example of the Beneficiary Reports screen after successful submission of the report.

Grant Agreement No. : 2021-2-PL01-KA122-SCH-000009355

Awarded/Reported Budget : 94 059 € / 68 221 €

Refresh

NA : PL01 - Foundation for the Development of the Education System - Organisation OID : E10026058 - Legal Name : Karpacka Państwowa Uczelnia w Krośnie

379 days left !

Submitted

Deadline: 24 mai 2023

Content menu

Details

Organisations

Contacts

Preparatory visits

Mobility activities

Group activities

Fewer opportunities

Reports

Budget

Beneficiary Reports

Final Beneficiary Report

Final Draft report available

1 Draft

2 Submission in progress

3 Submitted

4 NA Validated with eligible cost

5 Terminated with eligible cost

View Report

Download Report

History

Beneficiary Report created : 05-04-2022 23:07:11

Request ID : 3142

10-05-2022 11:24:18 : Submission initiated by popchri

10-05-2022 10:33:04 : Answer saved 100.0% done. by popchri

Other documents

- **Other documents will not be attached to the Final report.** These situations include for example: Green travel, Inclusion support, High travel expences and Exceptional costs for visas etc.
- **The beficiary will need to keep the documents for a possible system check by the National Agency or EU Commission.**
- **Documents like Learning Agreements, Mobility contracts between the benificiary and the student/staff member, attendance certificates will not be added to the Final Report.**

Muut liitteet

- Todellisten kulujen (Real costs) osalta edunsaaja säilyttää tositteet mahdollista tarkastusta varten oppilaitoksessa/ organisaatiossa
- Loppuraporttiin ei liitetä kuitteja, kirjanpidon otteita tai vakuuksia vihreän matkustamisen tai osallisuuden osalta (Green travel, Inclusion)
- Loppuraporttiin ei liitetä kuitteja tms. korkeiden matkakulujen tai poikkeuksellisten kulujen osalta (Exceptional costs for expensive travel, Exceptional costs for visa and other entry requirements)

Kiitos!

