



FINNISH NATIONAL
AGENCY FOR EDUCATION



Co-funded by
the European Union

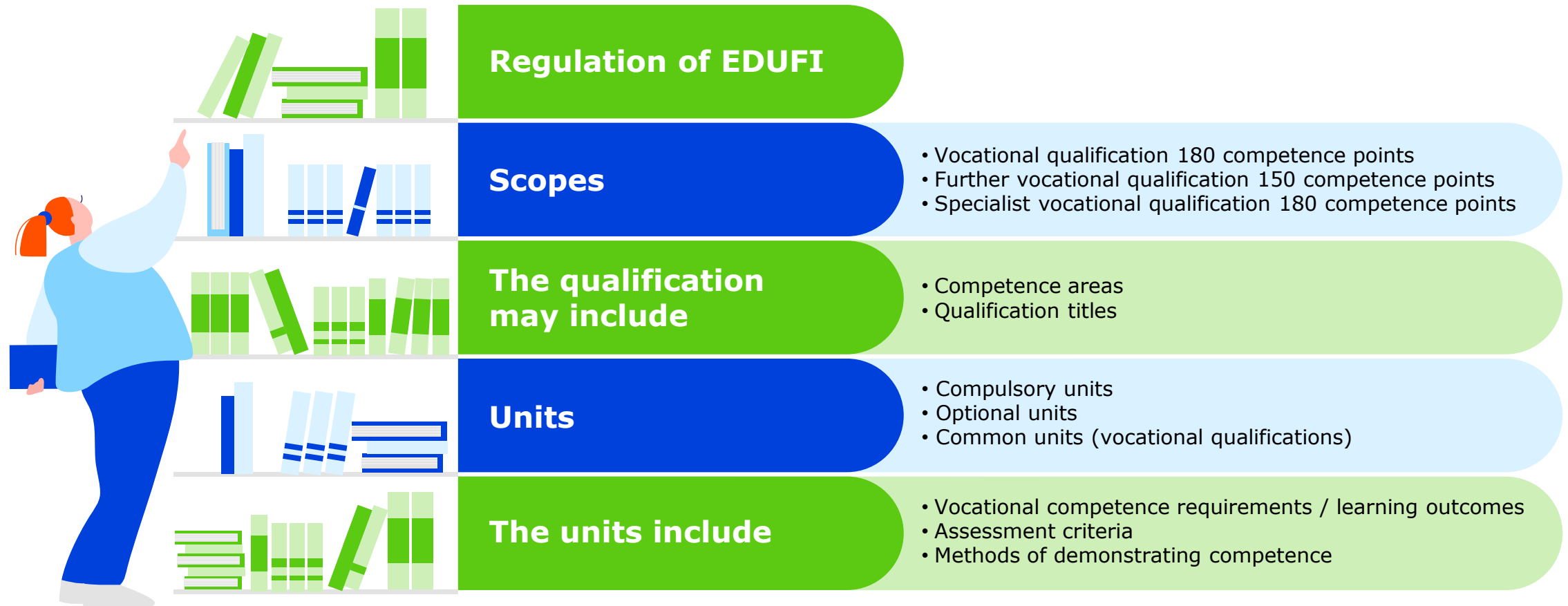
Quality assurance of the qualification requirement development process at EDUFI

Finnish National Agency for Education,
Vocational Education and Training
NRP Finland

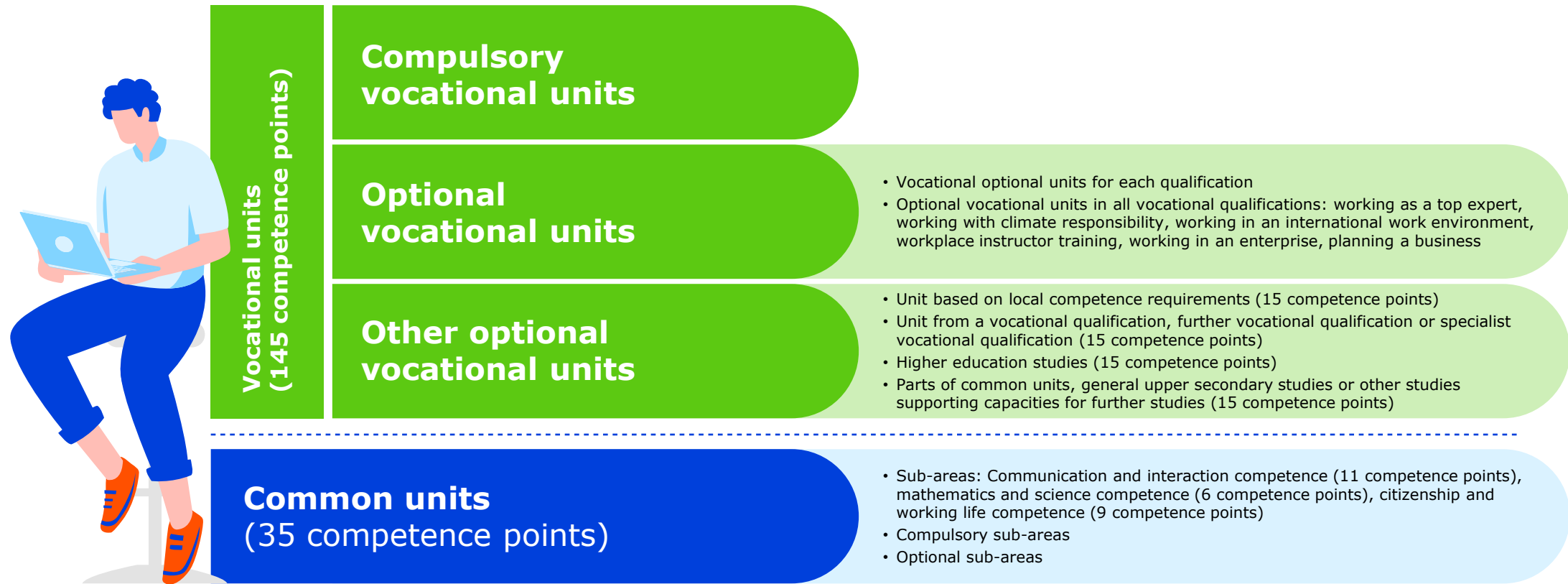
26.8.2023

Action Grant | EQAVET - European Quality Assurance in
Vocational Education and Training National Reference Points
Project acronym EQAVET-NRP-FI-2021
Project Nr 101048428

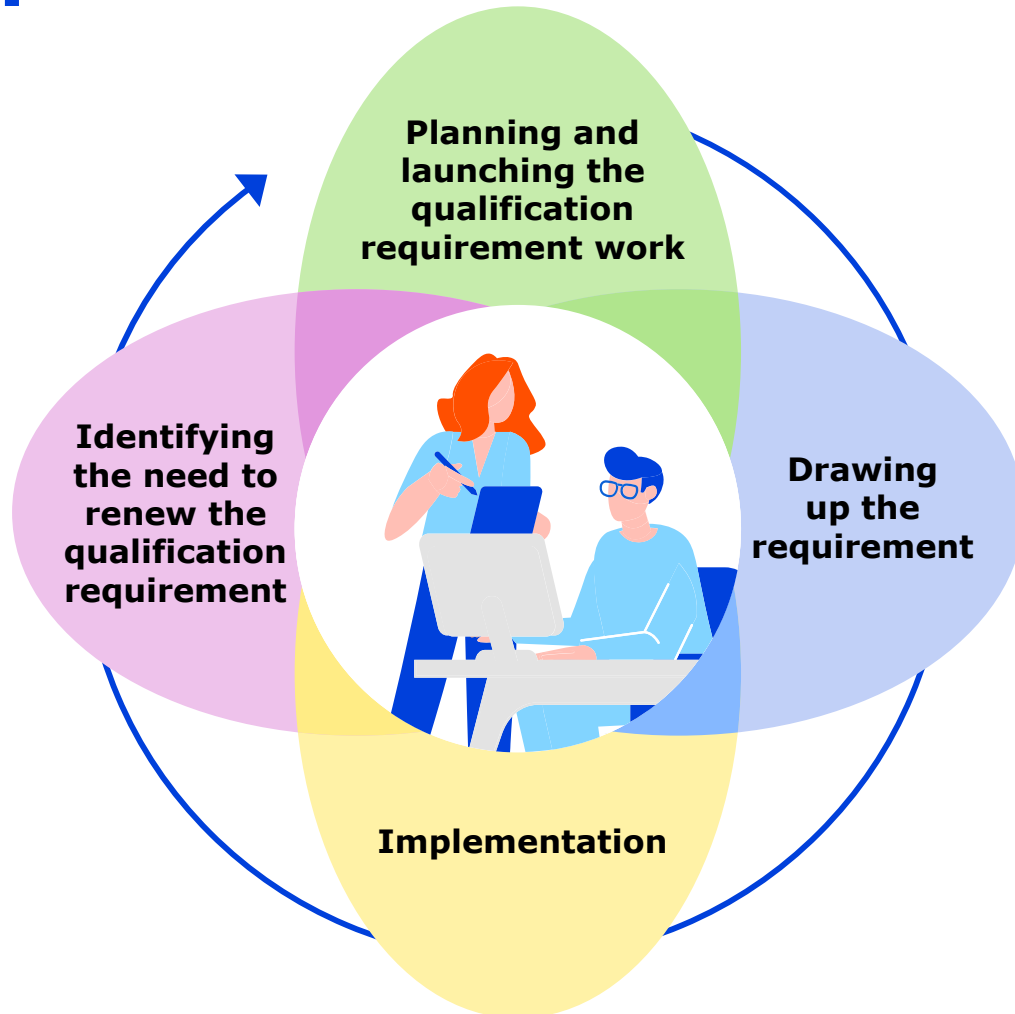
Qualification requirements in Finland



Structure of a vocational qualification



EDUFI 's qualification requirement development process



Identifying the need to renew the qualification requirement

- Determining the required changes to content and structure
- Defining the unit's work plans and resources

Planning and launching the qualification requirement work

- Focusing the resources and planning the project
- (Procurement of expert work)
- Launching the work

Drawing up the requirement

- Preparing the regulation text
- Hearing stakeholders, incl. circulation for comments
- Deciding on the requirement
- Publishing the requirement

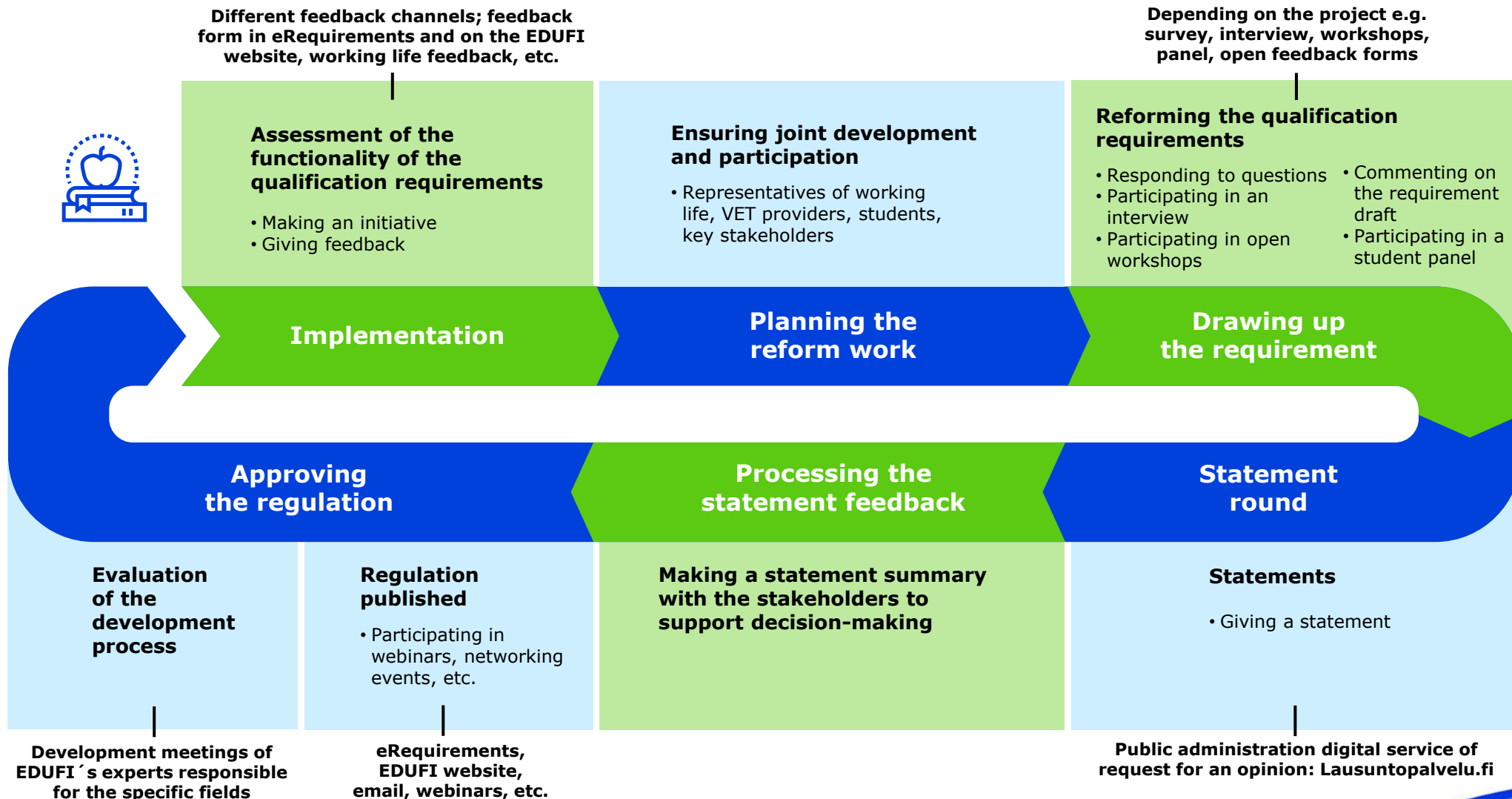
Implementation

- Communication
- Information guidance using various measures

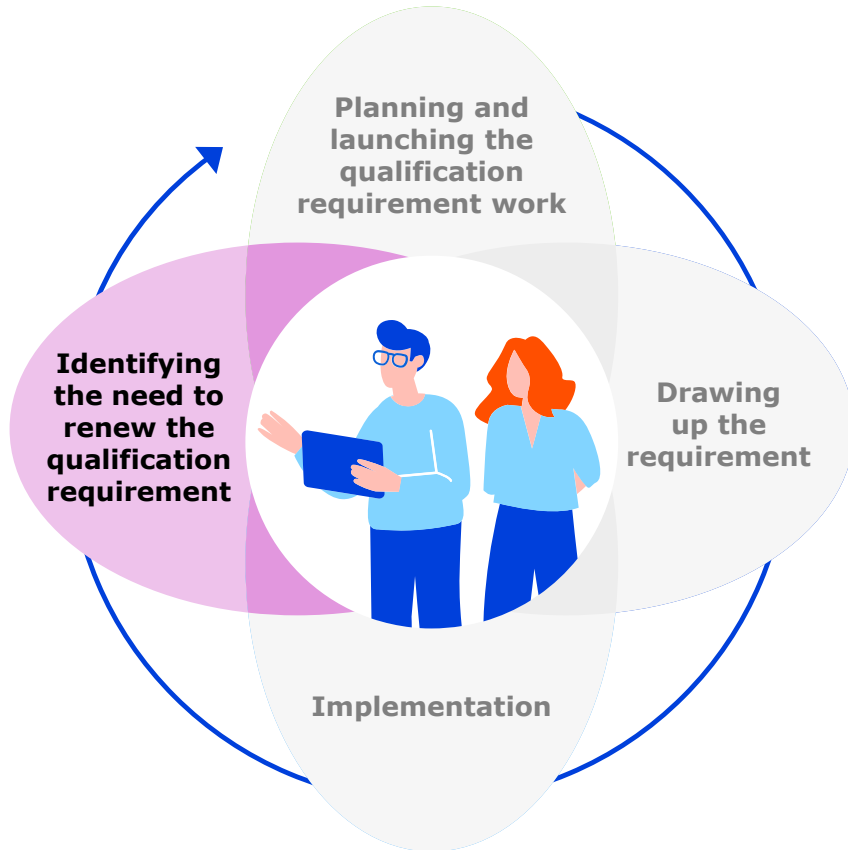
Stakeholders of the qualification requirement development process

- Qualification requirements are prepared **in collaboration** with representatives of the business and industry, education providers and other key stakeholders as well as the business and industry committee responsible for the qualification in question. Students are also involved.
 - Other key stakeholders include different authorities; many qualifications are subject to statutes in different administrative branches, such as those in the social welfare and healthcare, transport, real estate, construction and natural resources sectors.
- Businesses and industry contribute up-to-date working life competence to qualification requirement reforms.
- Education providers and teachers are familiar with the practical aspects of education provision, and students find the required competence contents in the qualification requirements.

Joint development of qualification requirements



Quality management in ensuring that qualification requirements are up to date



Identifying the need to renew the qualification requirement

Quality criteria:

- Information has been collected on the implementation and effectiveness of the qualification requirements
- Qualification requirement reforms are underpinned by information

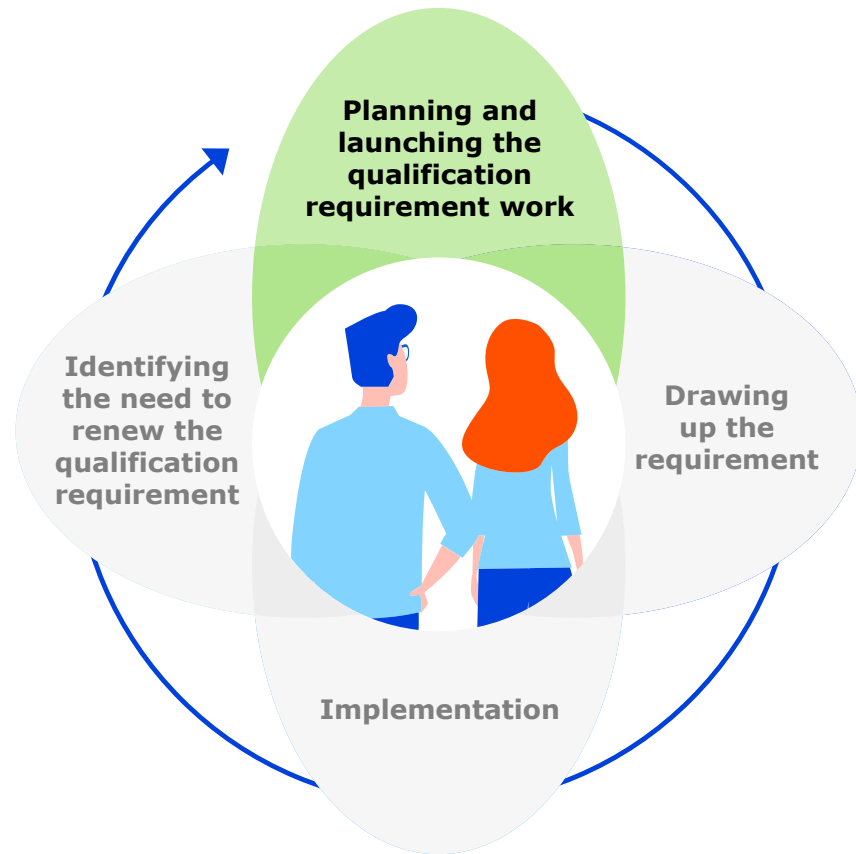
Quality assurance:

1. Anticipation, research, analysis and evaluation information relevant to the qualification requirements and the field, statistical data and information on legislative changes are collected systematically.
2. EDUFI liaises regularly with customers and stakeholders and collects feedback information and proposals from them.
3. Information collected in different ways is documented consistently and analysed, after which conclusions are made on the measures to be taken on the basis of the information.
4. Information on the situations of different qualifications is compiled and processed jointly in the EDUFI Vocational Education and Training Unit twice a year, and decisions are made on the schedule of qualification requirement reforms or any other measures warranted by the information (such as organising training on the requirements).
5. The quality of the qualification requirement reform process is assessed on the basis of feedback collected from those involved in the work.

Documents produced:

- Table showing the situational picture of each qualification
- Plan for the qualification requirements to be updated in the following three years. The reform plan is posted openly on the website.
- Proposals for developing the qualification requirement reform process

Quality management in the planning and launching of qualification requirement reforms



Planning and launching the qualification requirement work

Quality criteria:

- The qualification requirement reform responds to working life skills needs
- Qualification requirements are drawn up in an open process, engaging different customer groups

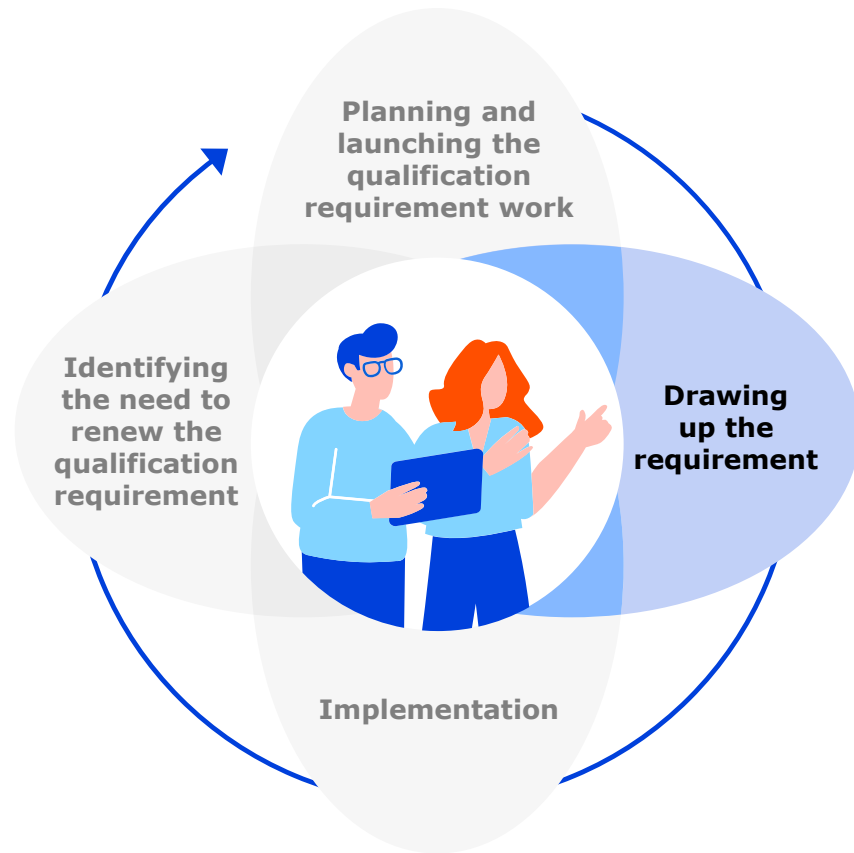
Quality assurance:

1. To prepare the qualification requirement reform, a working group or steering group consisting of representatives of working life, education providers and other stakeholders is convened, or some other form of cooperation is opted for. Co-creation with different parties is ensured, at least to the extent required by legislation.
2. The qualification reform project is planned ensuring that different parties (working life representatives, the working life committee responsible for the qualification in question, education providers, teachers, other interested parties) can participate in it at different stages.
3. The launch of the reform project is communicated about, and information on the progress of the process and possibilities of participating in it is provided openly on the website and, if necessary, on other channels.

Documents produced:

- Work plan for the qualification requirement project
- Progress plan for the requirement project and opportunities to participate on the website

Quality management in the preparation of quality requirements



Drawing up the requirement

Quality criteria:

- The content of the qualification requirements meets the skills needs of working life: the units and their vocational skills requirements describe key competences required in different occupations, and this competence is set out in the qualification requirements as clear work entities or processes
- The qualification requirements are clear, comprehensible and unambiguous for different customer groups: the language used and the composition of the qualification can be understood by everyone
- The qualification requirements provide a framework for reliable assessment: the vocational skills requirements and criteria are clear, and demonstrating competence in different workplaces is possible

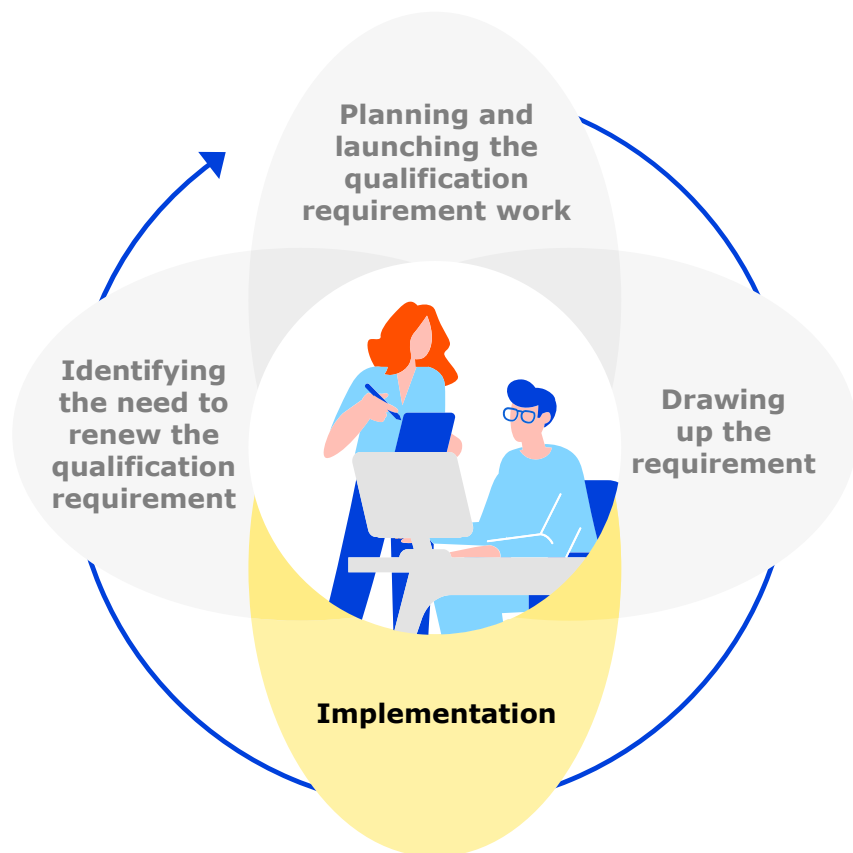
Quality assurance:

1. Different parties' opportunities to participate in drawing up the requirements are ensured (open workshops, working groups, surveys, online comments, etc.)
2. Consultative linguistic editing can take place once drafts for a few units have been produced. This way, the editor's comments can be taken into account in further preparation.
3. A student panel is arranged to discuss especially the language used, concepts, units and possibilities for following individual study paths.
4. Once the draft requirements have been completed, a consultation round is organised for key stakeholders. In addition, a possibility for open commenting is provided for all interested

Documents produced:

- Comments and comment summary
- Qualification requirement document

Quality management in the implementation of quality requirements



Implementation

Quality criteria:

- Ease of use of the qualification requirements on eRequirements (open online service in which qualification requirements are prepared and published)
- Availability of sufficient support for the application of the qualification requirements in the planning and implementation of VET programmes and competence assessment. Events to be arranged and any supporting material meet the customers' needs.

Quality assurance:

1. Once the qualification requirements have been completed, all education providers are informed of them, and a news item is posted on eRequirements and the website.
2. An information event is organised on the reformed qualification requirements. At this event, feedback on the kinds of support measures that customers will need in the future is collected and used as the basis for future measures.

Documents produced:

- News item on completed qualification requirements
- News item for the website
- Implementation plan (may be part of the project plan)